



Date: February 9, 2006

To: **Internship Candidates**

From: Chris Fong, ABAG HR Dept.

Subject: ABAG's 2006 Internship Program  
Application Materials

Thank you for your interest in ABAG's 2006 Internship Program.

To be considered for an internship, you will need to send the following items to ABAG:

1. A completed ABAG application
2. A resume
3. A one-page writing sample

Please send all three items to:

Internship Coordinator  
ABAG HR Dept.  
P.O. Box 2050  
Oakland, CA 94604-2050

Enclosure



## ***SUMMARY OF ABAG'S 2006 INTERNSHIPS***

Part-time or Full-time (up to 40 hours per week)

### **PLANNING AND RESEARCH INTERN**

ABAG is seeking an intern to support projects related to land use and policy change. The work will involve updating information in ABAG's databases based on data from a variety of local, state, and federal government sources. Desirable qualifications include: undergrad or graduate college student in planning or geography; and familiarity with urban patterns in the San Francisco Bay Area. This position supports ABAG's Planning and Research programs.

### **HOW TO APPLY:**

**Minimum Qualifications:** Interns must have completed at least their junior year of undergraduate studies, be continuing students (i.e. senior year of undergraduate or graduate school), or be within six months of graduation from either undergraduate or graduate school.

**Compensation:** \$13.50 per hour

**Term:** Up to twelve weeks beginning as soon as possible

**To Apply:** Submit a completed ABAG application, resume, and one-page writing sample to the address below. The required agency application may be obtained at <http://www.abag.ca.gov/abagapp.pdf>. The job posting and necessary related application materials may be found at <http://www.abag.ca.gov/jobs.html> or by sending a self-addressed, stamped envelope to:

**Internship Coordinator  
ABAG HR Dept  
P.O. Box 2050  
Oakland, CA 94604-2050**

Position is open until filled and may be closed at any time.

ABAG is an Equal Opportunity Employer.  
Qualified disabled individuals are protected against discrimination.